

DTR-1229

14 JAN 1975

MEMORANDUM FOR: Deputy Director for Administration

SUBJECT : Brookings Conferences for Business Executives

1. The DD/I has suggested that CIA's participation and input into the Brookings Conferences for Business Executives on Government Operations be reviewed, particularly in the light of the current public focus on the Agency. As the first of the nine Brookings conferences now scheduled for the first half of 1975 will take place on 31 January 1975, this seems an appropriate time to obtain the Director's guidance on:

a. Whether these conferences should continue to use the same briefing and format as in the past. The briefing given today is essentially the same as the one given by the Director two years ago and the same two charts (updated) are being used. As you know, Brookings pays for the cost of the luncheon.

b. Designating one or two additional senior Agency officers who would share the job of briefing the visitors and act as host at the luncheons. This job has been handled on an alternating basis by the DD/S&T and the DD/I since the summer of 1973, with the ADD/I substituting on two occasions. Their schedules are sometimes crowded and it would be helpful to have one or two senior officers added to the list of Brookings' briefers. There are usually 10 Brookings Conferences scheduled per annum, one or two in late fall and the remainder in the first half of the following year.

2. May I suggest that you raise this subject at one of the Director's staff conferences in the near future. The Agency is committed to Brookings to participate in these Conferences through June of this year. The Director has always expressed his strong support and personal interest in continuing our participation in the Brookings Conferences. Brookings considers the Agency's contribution to the one-week program a vital one. The Brookings' staff is highly satisfied with the present format and the visit to the


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Agency is usually rated as the high point of this one-week program. The following are the dates for the current Brookings season through June 1975:

31 January 1975  
28 February  
14 March  
28 March  
11 April

25 April  
16 May  
6 June  
27 June

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*for* Alfonso Rodriguez  
Director of Training

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